



# **ELO**enterprise

Software for Enterprise Content Management

# Take your business sky high

Digital business is moving forward at an unprecedented pace. Globally, companies are looking to surpass their competitors with high-performance information management systems. Digitized business processes promise speed, efficiency, and information on-demand -- all key success factors for large enterprises.

With unsurpassed high performance and scalability, **ELOenterprise** for enterprise content management (ECM) meets and exceeds the demands of large organizations and corporations. Integrated into the latest version of **ELOenterprise**, **ELO Analytics** helps businesses manage information in their ECM systems as never before. Giving you new opportunities to harness and analyze data for new business insights, **ELOenterprise** is your comprehensive information hub. 🟡





**ELO  
workflows**

**Collaboration**

**ELO  
Mobile  
solutions**


**ELO Business  
Solutions**

**ELO Analytics**

**Smart e-mail  
management**

**Automated  
processes**





A powerful infrastructure

# A global network for global business

To be competitive on a global scale, your international offices and branches must rely on transparent connectivity. Different system platforms and operating systems, a wide range of ultra-specialized business applications, and decentralized server landscapes must integrate seamlessly for operational efficiency.

Regardless of the environment or number of locations, **ELOenterprise** provides an information platform for the most demanding business requirements. From Windows, to macOS, UNIX, and Linux – **ELOenterprise** offers the utmost flexibility. Thanks to its high scalability, it can easily be integrated into existing dynamic infrastructures. It doesn't



matter how many tenants you need to support — **ELOenterprise** grows with your business.

With numerous interfaces and modules, **ELOenterprise** ideally complements other business applications, breaking down in-house data silos to create one single information platform. ■

### **SAP and Salesforce integration**

**ELOenterprise** enables seamless communication between ERP systems and CRM solutions. It manages all your important information, such as documents within ECM systems, data sets in an ERP system, or customer data in Salesforce, so that they can be utilized in subsequent processes. This ensures your IT infrastructure is connected across the globe.



High availability

# High performance for the most demanding businesses

Ultra-complex, international server landscapes can present businesses with a unique set of data availability challenges.

**ELOenterprise** enables you to meet the most demanding data availability challenges. It allows you to distribute documents and data to multiple servers, making them available in seconds thanks to load balancing and clustering functions.

**ELOenterprise** shines when handling large data volumes: With optimized search technology, you can find what you need among over 100 million documents in just seconds and across organizational boundaries. ■







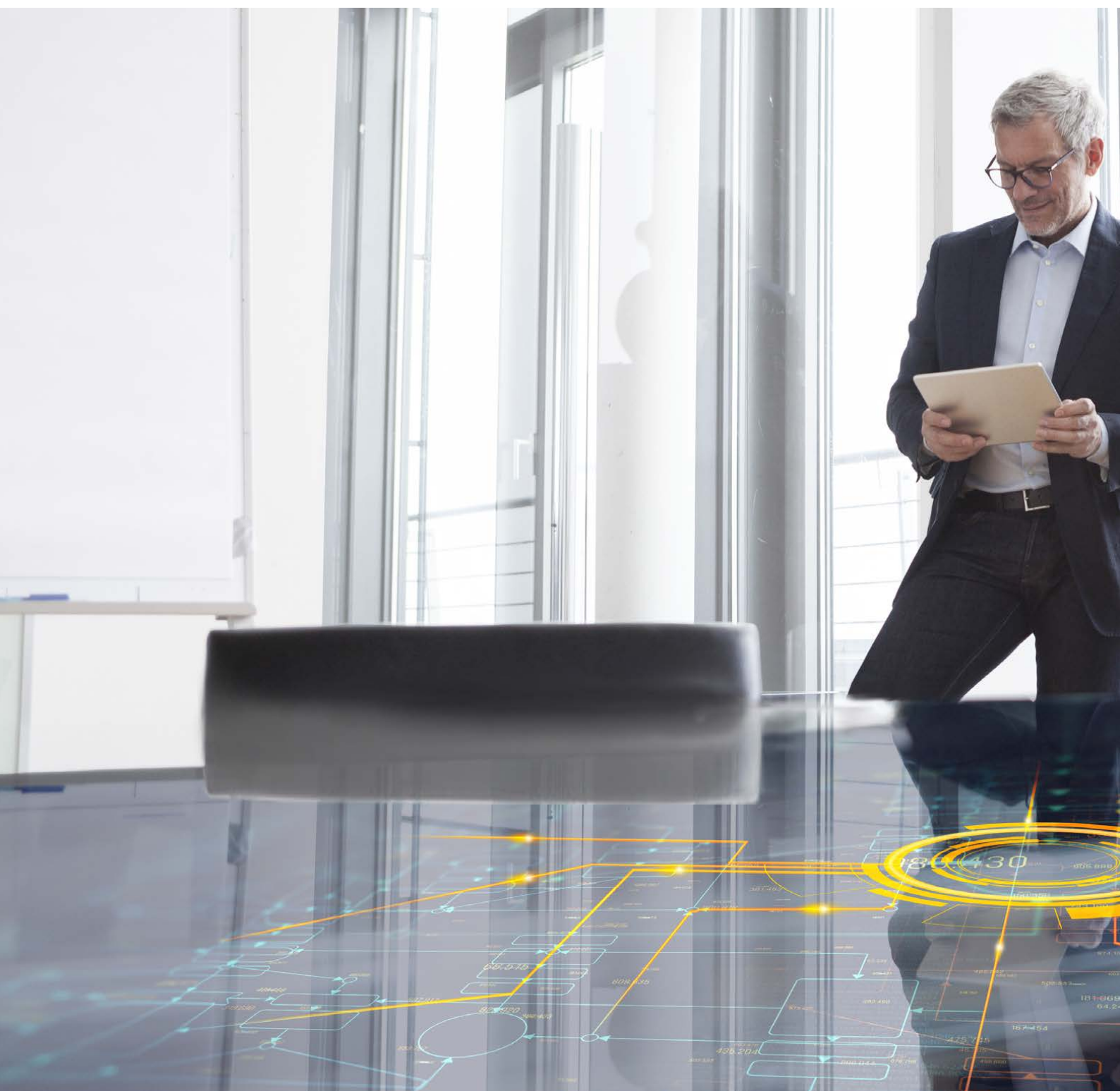


Automated information flow

# Smart input management

Our ECM products and solutions are designed to digitize and automate business processes. But many companies also manage high volumes of data at locations around the world, and ELO addresses those challenges as well.

**ELOenterprise** sets new benchmarks in batch processing inbound invoices and other documents. After incoming documents are captured and digitized, a smart automatic classification function makes them available for subsequent processes in just seconds. No matter how many documents, the





system processes them across organizational and client boundaries.

At the heart of **ELOenterprise** is the **ELO workflow** component, which helps you model the most complex of business processes. Workflow templates can be user-defined to give you the utmost flexibility. In combination with the option to integrate your own script programs, **ELO workflows** are a powerful customizable tool for digital processes, ensuring uninterrupted information flows. ■

## Smart modules and interfaces for fast data processing

- **ELO DocXtractor:** automatic document classification and data extraction
- **ELO XML Import:** mass data import at the click of a mouse
- **ELO COLD:** bulk import of printer output and spool data
- **ELO Barcode:** scans labeled with a barcode for automatic processing







## Smart e-mail management

# Total control over communication

One challenge facing large companies and corporations is efficiently managing and processing overwhelming numbers of e-mails. With so many com-

pany-relevant e-mails coming in daily, automated and server-based rules are essential to comply with a variety of retention laws such as GoBD and other tax





and financial accounting practices as well as data privacy regulations such as the European General Data Protection Regulation (GDPR). ■

**Smart solutions  
for efficient  
e-mail management**

- ELOxc for Microsoft EWS
- ELO for IBM Notes







Solutions that drive your business forward

# Best practice across departments

For global companies to maintain a competitive edge, digitizing company divisions is an enormous challenge. Today, central departments such as HR or legal need access to sophisticated solutions to make digitization a reality.

This is where our tailored software solutions come into play. The **ELO Business Solutions** are based on best practice, offering large companies and corporations standardized solutions for digitizing their main departments. Trust in ELO to optimize your HR, invoice, and contract management processes, and much more.

**ELO Business Solutions** ideally complement the **ELOenterprise** system environment. They are based on a common technology that serves as the framework for other solutions and are the perfect foundation for customization, allowing companies to digitize end-to-end business processes. ■

## Digital business solutions for the entire company

The portfolio of **ELO Business Solutions** offers best practice approaches and is continually expanded to include new capabilities.

- **ELO Invoice** – Digital invoice management
- **ELO Contract** – Digital contract management
- **ELO HR Recruiting** – Digital candidate management
- **ELO HR Personnel File** – Digital personnel file
- **ELO Knowledge** – Digital knowledge management
- **ELO Visitor** – Digital visitor management
- **ELO Public Sector** – Records management for public administration

ELO Business Solutions in practice

# Digitization strategies for every day

Every day, your company can benefit from our turnkey, best practice-based ECM solutions – from the front desk to accounting to legal to HR.

Digital invoice management with ELO is an all-round solution to accelerate the entire accounting process, invoice capture, verification, allocation,





and approval. Integration with existing ERP systems ensures that entries and payments are posted automatically.

Digital contract management with ELO is the ideal solution for purchasing and legal departments. Managing contracts and monitoring deadlines and agreements requires standardized approaches. You can digitize and automate these activities with ELO, enabling your department to focus on what's important.

Our digital HR solutions are redefining personnel processes, from personnel requests, to managing applications and staff, all the way to digital personnel files – ELO solutions digitize and optimize all personnel-related business processes. ■

### Digital data management begins at the front desk

With **ELO Visitor**, you can give your visitors an impressive welcome while ensuring data security right at the front desk. Access control and dashboards help you keep a real-time overview of all visitors across locations. A sophisticated permissions system protects visitor data and guarantees compliance with the data privacy requirements set out in GDPR.

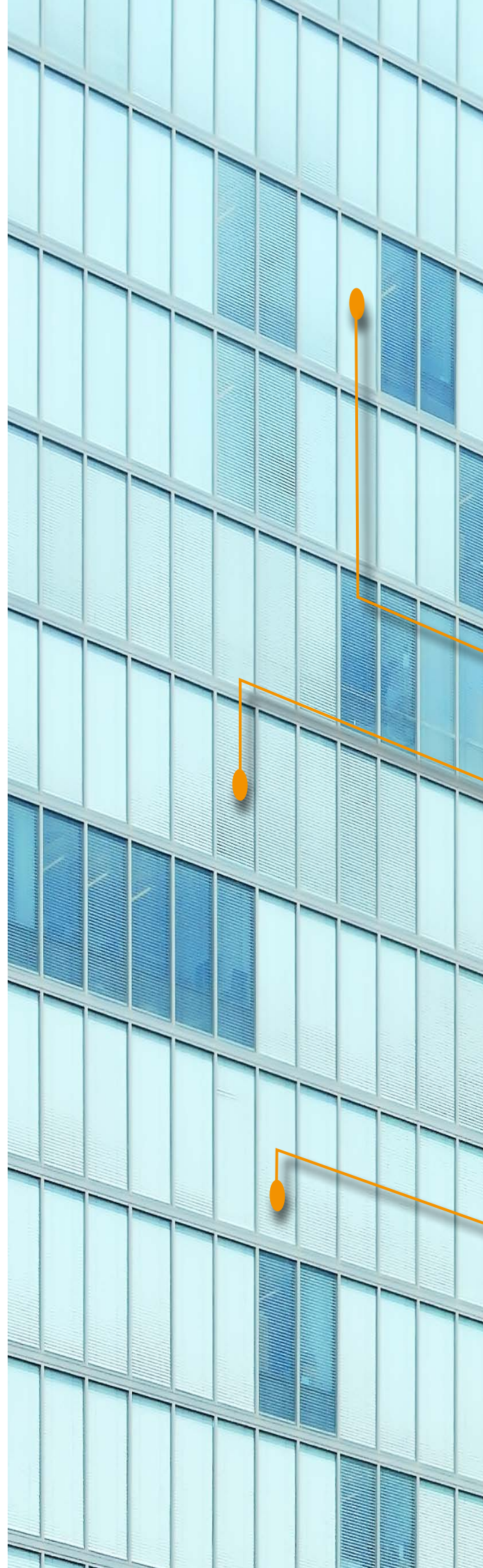


Exchange information without boundaries

# Collaboration at all levels

Successful collaboration among large teams presents both a challenge and an opportunity that requires employees to be connected effectively. With a range of options for collaboration, **ELOenterprise** opens up new dimensions for content- and document-based information exchange.

The **ELO feed** provides a basis for document and process-related communication across locations and organizations. Similar to a social media platform, users can quickly share information with their colleagues or create polls to make faster decisions. Current trends and developments at the company are identified using hashtags and tag clouds. Virtual project groups can be easily formed with the highly interactive teamroom function. ■





Post a reply...



**Nadine Bell**

Should we place another order?  
July 09, 2019, 2:41 p.m.

Enter a comment ...



**Anthony May**

I've filed the invoice. Can you check it?  
May 02, 2019, 10:23 a.m.



**Nadine Bell**

Invoice approved!  
May 02, 2019, 11:47 a.m.



**Anthony May**

Shipment has gone out.  
May 02, 2019, 13:19 a.m.



**Kay Schilling**

Delivery is fine!  
May 03, 2019, 15:24 a.m.

Enter a comment ...

Today

May  
2019





Information anywhere at any time

# Mobility drives growth

Today, mobility is essential to business success. In large companies and international organizations,

mobile availability of information is crucial. Competing on the global market requires access to all





relevant company data, regardless of system and network boundaries. Access no matter where and when. The range of **ELOenterprise** functions with its mobile ELO solutions meet these exact requirements. ■

### Mobile solutions for ELOenterprise

- ELO for Mobile Devices
- ELO QuickScan
- ELO Connect
- ELO Notebook Client

Unmatched compatibility

# Future-proof ECM

Within the company network, **ELOenterprise** adapts to heterogeneous structures and distributed systems. Our software is designed for a wide range of different operating systems, from Windows and macOS to Linux and UNIX. Browser-based interfaces and web-based portal solutions give total flexibility in accessing documents and data. **ELO DMS Desktop** integrates into Microsoft Word, Excel, PowerPoint, and Outlook, providing ECM functions in the most frequently used Microsoft Office applications.

Built into **ELOenterprise**, **ELO iSearch** plays an important role in making information available across locations. The intelligent enterprise search component not only searches content within the ECM system, but can also search integrated third-party applications such as ERP, CRM, and e-mail systems.



## ELO clients for maximum flexibility

- ELO Java Client
- ELO Web Client
- ELO Client for macOS
- ELO Client for Microsoft Outlook
- ELO Client for Microsoft Word, Excel, PowerPoint
- ELO for Mobile Devices  
(iPad, iPhone, Android phones, Android tablets)

### Desktop clients

Java

Web

macOS

### ELO DMS Desktop

Outlook

Word

Excel

### ELO for Mobile Devices

iOS

Android



Power-  
Point





Insight at your fingertips

## Real-time data analysis

Today, ultra-fast analysis and evaluation of company data is an essential factor to business success. **ELOenterprise** helps you manage all this data and more.

Large companies and international organizations need more than just functions to efficiently manage data. Thanks to an integrated analysis component, **ELOenterprise** provides complete data transparency.





The key is keeping an overview of company information across the globe and using it to harness insights and define new fields of activity. This makes **ELOenterprise** your essential system platform for intelligent data management.

Numerous modules and interfaces to **ELOenterprise** provide the functions required to process big data and streamline business processes. ■

### Digital innovation with ELO Analytics

- Complex options for analyzing data from your ECM system.
- Data visualization and contextualization in real time
- Custom dashboards for a clear overview








From ECM to EIM

# Harness insight for the future

Thanks to the newly integrated ELO Analytics technology and comprehensive options for processing large volumes of data, **ELOenterprise** acts as a central information platform. **ELOenterprise** and the optional **ELO Knowledge** break down in-house data silos to create a centrally accessible information and knowledge platform, ensuring data integration across companies.

In large companies and corporations, it is essential for each and every employee to have a platform where they can share their expertise. **ELO Knowledge** connects valuable knowledge, making it available to employees across your organization. The result is a comprehensive collection of fact-based and actionable insights that fuel improved profitability and success. 

## Knowledge management as a best practice solution

**Business Solution ELO Knowledge** is based on a common framework for all standardized ELO solutions and can be configured and extended in line with your requirements.



## Compliance

# End-to-end security

With competing legal requirements for retaining company-relevant data and new data privacy legislation, having the right system solution is imperative to meet the various compliance requirements in regulations such as GoBD and GDPR.

As standard, **ELOenterprise** provides the functions required to ensure compliant processing and retention of important company information.





Take your company compliance guidelines digital with standard **ELOenterprise** functions. Access control configured in a central location, permissions concepts, and encryption technology help companies manage even the most complex of structures and realize location-based or role-based access concepts for important corporate data. ■

#### **ELOenterprise and GoBD**

- Comply with and monitor retention regulations and deadlines
- Audit trail of changes and non-modifiable version history
- Process documentation
- And much more







## Security and data protection

# Efficient data protection management

Companies and corporations in particular are facing the challenge of complying with new global legislation, such as GDPR regulating the protection of personal data. Taking a consistent approach to handling customer, prospect, and employee personal data is vital to mitigating risk and avoiding high penalties.

**ELOenterprise** offers a wide range of built-in functions designed to comply with data protection requirements. Authorization and access protection, as well as a special function for identifying personal data, ensure all personal data are separated quickly and can be deleted permanently in accordance with law. **ELOenterprise** gives you a future-proof system for modern data protection management.

With comprehensive compliance functions, our ELO for GDPR solution provides additional support for data protection officers. ■

### Data protection with ELO for GDPR

- Data encryption and authorization protection
- Access logs
- Automatic identification of personal data
- Erase data after a specific time period or event
- Document the associated processes
- Separate data into what is personally identifiable and what is not
- Data and export functionality

About us

# ELO Digital Office

As a leading manufacturer of ECM systems, ELO specializes in digital solutions for all industries and sectors. In business for more than 20 years, our products and solutions are sold worldwide in around 20 languages and over 40 countries. With 21 offices in 17 countries, ELO is ready to support your ECM needs. 🟡





### **Our customers' success**

For many years, ELO products and solutions have been helping customers optimize their business operations. Read how they successfully use ELO to digitize their business.

[www.elo.com/en/referencefinder](http://www.elo.com/en/referencefinder)

### **Experience ELO live at numerous events**

We take part in a large number of national and international trade fairs and events. We also organize a wide range of our own events across Germany and the globe. Experience ELO live – we look forward to seeing you.

[www.elo.com/en/events](http://www.elo.com/en/events)



# ELOenterprise

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